

Lee County Utilities Authority

August 7, 2025

INVITATION TO BID

GENERATOR- EACH LOCATION MUST BE INDIVIDUALLY PRICED

BID 09092025-1

The Lee County Utilities Authority is accepting sealed written bids from qualified vendors for permanent generators to operate the water wells and /or sewer pump stations for the facilities listed below:

Generator Size and Location Lat/Long:

1.) Callaway Lakes Well 394 Martindale Drive, Leesburg, GA 31763	45 KW	Fixed Generator	31.625343;	-84.275357
2.) Canuga Lift Station 3106 North Slappey Boulevard, Leesburg, GA 31763	15 KW	Fixed Generator	31.625406;	-84.176486
3.) US 19 Well 930 US Highway 195, Leesburg, GA 31763	175 KW	Fixed Generator	31.675500;	-84.173500
4.) Fussell Road Lift Station # 4 591 Fussell Road, Leesburg, GA 31763	100 KW	Fixed Generator	31.629460;	-84.231709
5.) Fussell Road/Grand Island Well 331 Fussell Road, Leesburg, GA 31763	175 KW	Fixed Generator	31.633739;	-84.212830
6.) Glendale Well 271 Creekside Drive, Leesburg, GA 31763	100 KW	Fixed Generator	31.660870;	-84.181100
7.) Hillridge Lift Station 115 Meadowview Court, Leesburg, GA 31763	10 KW	Fixed Generator	31.632670;	-84.229136
8.) Huntingdon Lift Station 293 Old Leesburg Road, Leesburg, GA 31763	100 KW	Fixed Generator	31.623200;	-84.154100
9.) Oakland Meadows Well 111 Oakland Court, Leesburg, GA 31763	200 KW	Fixed Generator	31.666454;	-84.274857
10.) Glendale 1 Lift Station 127 Cheyenne Street, Leesburg, GA 31763	100 KW	Fixed Generator	31.660659;	-84.178428
11.) Glendale 2 Lift Station 170 Cherokee Avenue, Leesburg, GA 31763	100 KW	Fixed Generator	31.657190;	-84.182152
12.) Springdale Subdivision Well 185 St. Clair Drive, Leesburg, GA 31763	45 KW	Fixed Generator	31.645950;	-84.105200
13.) US Hwy 19 South/Flit Ventures Lift Station 1281 US HWY 19 South, Leesburg, GA 31763	75 KW	Fixed Generator	31.650406;	-84.173491
14.) US Hwy 82 West Lift Station # 2 1069 US 82 West, Leesburg, GA 31763	30 KW	Fixed Generator	31.645100;	-84.256000
15.) Creekwood Lift Station 1578 US Hwy 195 Leesburg, GA 31763	100 KW	Fixed Generator	31.629609;	-84.178902
16.) Walmart/Ledo Lift Station 2825 Ledo Road, Leesburg, GA 31763	45 KW	Fixed Generator	31.622740;	-84.209323

The generators are to be equipped so that each generator is re-connectable. Typically is 120/240 1ph, 120/208 3ph, and 277/480 3ph. Output needs to be equipped with cam lock style voltage colored connectors (black, red & blue for low voltage; brown, orange & yellow for high voltage). Also need remote automatic start contacts (N.O.: generator to start on contact closure). Need onboard battery charger/tender. `

A bid form, contract information, and a non-collusion form are included in this bid. All work completed shall be per County standards. It is the responsibility of the bidder to provide an automatic transfer switch that is compatible with the installed generator and to work in conjunction with Georgia Power or Sumter EMC to ensure the successful connection and operation of this generator set. The opportunity to ask questions about this project will be made available at the pre-bid meeting.

There will be a **pre-bid meeting on Tuesday, August 26, 2025, at 10:30 am** in the Lee County Utilities Authority office located at 905 US Hwy 19 South, Leesburg, GA 31763. The purpose of this pre-bid meeting is to discuss the needs of continuing to operate at a minimum standard and the individual well and pump station's electrical system. **You must attend the pre-bid meeting either in person or virtually. A request for a virtual invite should be sent to cboswell@lee.ga.us no later than August 26, 2025, 9:30 AM to submit a bid.**

If you choose to submit a written bid on this project, your **sealed bid must be marked "Permanent Generators"** and delivered to the Lee County Utilities Authority office located at 905 US Hwy 19 South, Leesburg, GA 31763, **no later than 10:30 am on Tuesday, September 16, 2025.** All bids will be opened during a **public bid opening at 10:35 a.m. on Tuesday, September 16, 2025**, in the Lee County Utilities Authority office located at 905 US Hwy 19 South, Leesburg, GA 31763. All persons submitting a bid must have the minimum required state license, requisite liability, workman's compensation insurance, and a Lee County Business License. You are invited to attend this bid opening. No bids shall be withdrawn for a period of 60 days after the bid opening.

Final payment will be made after delivery of said generators by the awarded bid company and inspection by Lee County Utilities Authority. Delivery address will be 905 US 19 South, Leesburg, GA 31763

Bidders are required to examine all maps, plans, drawings, specifications and data mentioned in the specifications, contracts, or proposals on file with Lee County Utilities Authority office located at 905 US Hwy 19 South, Leesburg, GA 31763, or at such other location or locations established by Lee County Utilities Authority from time to time with respect to such proposed project. No plea of ignorance of conditions that exist or that may exist after the date of these instructions, or of any conditions or difficulties that may be encountered in the execution of the work under any contract issued hereunder, resulting from the bidder's failure to make the necessary examinations and investigations, shall be accepted as an excuse for any failure or omission on the part of the successful bidder to fulfill in every detail all requirements of any contract issued hereunder. Nor will such reasons be accepted as a basis for any claims whatsoever for extra compensation, change orders, or an extension of time to complete the required work under the contract issued hereunder.

Any bid submitted unsealed, unsigned, fax transmissions, email transmissions, or received subsequent to the aforementioned date and time will be disqualified. Contractors are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the required address information appears on the outer wrapper or envelope used by such service. The submittal must be signed by a company officer who is legally authorized to enter into a contractual relationship in the name of the contractor. Failure to comply with the written requirements for this project may result in disqualification of the submittal by the Lee County Utilities Authority.

The Lee County Utilities Authority reserves the right to accept or reject any or all bids received and/or disregard informalities or irregularities in the Bids received. **There will be no addendums to the contract once the contract has been accepted and signed, unless initiated by the Lee County Utilities Authority.** If additional information is needed, please contact Chris Boswell, General Manager, at (229) 759-6056 extension six or cboswell@lee.ga.us. The Lee County Utilities Authority is an Equal Opportunity Employer.

If any corrections or amendments to this Invitation to Bid are deemed necessary or appropriate, such corrections or amendments shall be issued by the Lee County Utilities Authority in written addenda issued before the due date for proposals. Potential Bidders should not rely on any representations, statements, or explanations other than those made in this document or any addenda to this document. Where there appears to be a conflict between this Invitation to Bid and any addenda issued, the last addendum issued will prevail. Addenda will be published on the Lee County Utilities Authority website at www.lee.ga.us/government/boards/utilities. Potential Bidders are encouraged to check the website regularly for immediate access to issued addenda.

All expenses involved with the preparation and submission of the Invitation to Bid to the Lee County Utilities Authority, or any work performed in connection therewith, are the responsibility of the Bidder(s). Submission of any proposal indicates acceptance of the conditions contained in this document unless clearly and specifically noted otherwise in the proposal.

The Lee County Utilities Authority operates with a seven (7) member Board. Bidder(s) may need to make one or more appearances at the Lee County Utilities Authority meetings to answer questions or present results. The documentation provided herein is intended to provide a standard methodology of development and basic technical skills for proposal purposes. The Lee County Utilities Authority shall select the most suitable option at the time of approval.

Your written bid must include at a minimum:

- Completed the attached bid form with the total cost of services
- A bid bond, or an irrevocable letter of credit, or a cashier's check in the amount of 10% of the bid amount, payable to the Lee County Utilities Authority, from a company authorized to do business with the State of Georgia
- Written oath stating that the contractor has not restricted competitive bidding with an authorized signature, attached

In addition, the successful contractor shall submit the following items within ten calendar business days of written notification from the county of the bid award:

- Proof of workers' compensation insurance if required by Georgia law
- Proof of general liability insurance in the amount of at least \$500,000.00 naming Lee County Utilities Authority as an additional insured
- Proof of automobile liability insurance in the amount of at least \$500,000.00 naming Lee County Utilities Authority as an additional insured
- A Performance Bond in the amount of the bid will be required should the project cost be determined to be \$250,000.00 or higher. The Performance Bond shall be payable to the Lee County Utilities Authority from a company authorized to do business in the State of Georgia.
- A Payment Bond in the amount of the bid will be required should the project cost be determined to be \$250,000.00 or higher. The Payment Bond shall be payable to the Lee County Utilities Authority from a company authorized to do business in the State of Georgia.
- Written certification that the contractor operates a drug-free workplace in accordance with O.C.G.A. 50-24-1 through 50-24-6.
- Completed SAVE Affidavit
- Completed Contractor's Affidavit
- Completed Sub-Contractor's Affidavit, if applicable
- Signed contract (prepared by the Lee County Utilities Authority)

Contract Information

The Contractor Shall:

1. Verify the quantities of materials needed.
2. Furnish and install all of the necessary materials and components required for a code-compliant generator automatic transfer switch that is compatible with the proposed installed generator.
3. Include the cost for the following items in the item unit price on the bid form, but not limited to: Permanent generator(s) for the locations listed below. It is the responsibility of the bidder to provide a manual transfer switch that is compatible with the generator and to work in conjunction with Georgia Power or Sumter EMC to ensure the successful connection and operation of this generator set. NOTE: More specific information will be provided during the pre-bid meeting. **You must attend the pre-bid meeting either in person or virtually. A request for a virtual invite should be sent to cboswell@lee.ga.us no later than August 26, 2025, 9:30 AM in order to submit a bid.**

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3. Provide plans and written schedules to the Lee County Utilities Authority General Manager before work commences.
4. Be responsible for cleaning up respective areas upon completion of installation.
5. Perform all work on this project in accordance with County standards.
6. Maintain all aspects of the project until the Lee County Utilities Authority accepts the project.
7. Repair any damage done to County property created during the course of work.
8. Delivery of all generators on this project within 60 calendar days of written notification from the Utilities Authority to proceed.
9. Delivery of all generators will be discussed/finalized, and a date will be set in the contract. Liquidated damages of \$100.00 per day will be assessed against the contractor if the generators are not delivered by the set date.. An extension of time may be granted by **Lee County Utilities Authority, in its sole and absolute discretion, beyond the deadline for project completion, if, during the course of the performance of the contract, the delivery under the contract cannot be performed as a direct result of inclement weather. No liquidated damages will be charged or payable with respect to any day that Lee County Utilities Authority determines that the contract work cannot be performed due to inclement weather, and the date for completion shall be extended day for day for each day that it is determined that the contractor is unable to perform due to inclement weather.**
10. Use only the attached bid form.

BID FORM
GENERATOR-EACH LOCATION MUST BE INDIVIDUALLY PRICED
BID 09092025-1

Name of Bidder/ Vendor: _____

Contact Person: _____

Mailing Address: _____

Telephone: _____

Email: _____

It is agreed by the undersigned bidder that the signature and submission of this bid represent the bidder's acceptance of all terms, conditions, and requirements of the bid specifications and, if awarded, the bid will represent the agreement between the parties. No addendums will be allowed unless initiated by the Lee County Utilities Authority.

Generators will be delivered within _____ days after receipt of Notice to Proceed.

Total Bid Amount: _____

Authorized Signature: _____

Title: _____

Name Printed: _____

Date: _____

Lee County Utilities Authority Lee County, Georgia

Non-Collusion Certification

The undersigned bidder certifies that I have not directly or indirectly entered into any agreement, participated in any collusion, nor otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

Authorized Signature: _____

Name Printed: _____

Name of Company: _____

Date: _____